

Pinal Energy LLC.  EMC Feeds  Arizona Grain

# Employment Application

Instructions: Please complete all items. The information you provide will allow us to consider you for the position you desire and/or other positions for which you may be qualified.

Please print all responses except your signature.

<p>Name (Last) _____ (First) _____ (Middle) _____</p> <hr/> <p>Address (Street) _____ (City) _____ (State) _____ (Zip) _____</p> <p>Telephone # _____ Secondary # _____ Are you age 18 or older?          (____) ____ - ____ (____) ____ - ____ Yes No</p> <p>Social Security Number          _____ - _____ - _____</p> <p>List any relatives working for us:          _____          _____          _____</p>	<p>Date of Application _____</p> <p>Position Desired _____</p> <p>Pay Desired _____</p> <p>Date Available _____</p> <p>Special days and/or hours NOT available:          _____          _____          _____</p> <p>Do you have any objections to working overtime?          Yes No</p> <p>Are you available to work:          Full Time Part Time Either</p>
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Briefly summarize/describe your relevant work experience:

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## Employment Record

In the spaced below account for all the time for the past 5 years, whether working or not. Start with your most recent experience and continue backwards. Include military service and any periods of unemployment. Give complete names and addresses. If self employed, give firm name. Attach additional sheets, if necessary, to cover the past 5 years.

If you are presently employed may we contact your present employer? Yes No

<p>From: mo/yr _____</p> <p>To: mo/yr _____</p>	<p>Name and address of employer: Phone # _____</p> <p>_____</p> <p>_____</p>	<p>Position Held _____</p> <p>Base rate of pay :          Start \$ _____ End \$ _____</p> <p>Name of Supervisor _____</p> <p>Why did you leave _____</p>
<p>From: mo/yr _____</p> <p>To: mo/yr _____</p>	<p>Name and address of employer: Phone # _____</p> <p>_____</p> <p>_____</p>	<p>Position Held _____</p> <p>Base rate of pay :          Start \$ _____ End \$ _____</p> <p>Name of Supervisor _____</p> <p>Why did you leave _____</p>

From: mo/yr To: mo/yr	Name and address of employer: Phone # _____ _____ _____	Position Held _____ Base rate of pay : Start \$ _____ End \$ _____ Name of Supervisor _____ Why did you leave _____
From: mo/yr To: mo/yr	Name and address of employer: Phone # _____ _____ _____	Position Held _____ Base rate of pay : Start \$ _____ End \$ _____ Name of Supervisor _____ Why did you leave _____

Explain any periods of unemployment \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been employed by us before? Yes No If yes, give dates \_\_\_\_\_  
If hired, do you have reliable transportation to and from work? Yes No  
Have you ever worked using another name? Yes No If yes, explain \_\_\_\_\_  
Can you, with or without reasonable accommodations, perform the essential functions of the job for which you're applying? Yes No  
If no, please explain in detail what accommodations, if any, would permit you to perform the essential function of the job. \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of or plead guilty or no contest to a felony or misdemeanor? Yes No If yes, please explain  
\_\_\_\_\_

If hired, can you provide proof of identity and legal authorization to work in the United States? Yes No

### Educational Record

Name and Address		Major Field	Graduate	
High School			Yes	No
College or University			Yes	No
Technical Business Other Schools			Yes	No
Other Skills or Training	Professional License	Language Spoken		

U.S. Military Service

None

From \_\_\_\_\_ To \_\_\_\_\_

Branch \_\_\_\_\_ Rank \_\_\_\_\_

Please identify any office equipment, systems, machines that you have used and are familiar with:

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This company is an Equal Opportunity Employer. It does not discriminate in employment because of race, color, religion/creed, sex, national origin, age, disability, citizen, or any other basis protected by law (California employees are also entitled to legal protection based on marital status, ancestry, and sexual orientation).

Describe any special training or courses you have had relating to the position or type of work you are seeking:

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Give a brief statement about why you feel you qualify for the position you are seeking:

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## Acknowledgment

Please read carefully, initial each paragraph and sign below

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my opportunity for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize the Company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have provided or may provide to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I understand that prior to finalization of any offer of employment regarding certain job positions, the Company may condition the offer of employment on satisfactory completion of a medical examination and/or drug and alcohol screen. I agree to submit to a medical examination and/ or drug and alcohol screen prior to employment, and, if hire, during the course of my employment as permitted by law.

\_\_\_\_\_ Except as required in the performance of my duties, I understand and agree that, if hired, I will not at any time during or after my employment use, disclose or disseminate any confidential information or any other information of a secret, proprietary or generally undisclosed nature relating to my employer/employment or its products, customers and employees, plans or procedures. I agree to deliver to my employer any and all copies of confidential information, or other Company property, upon termination of the employment relationship or at any time upon my employer's request. I also agree not to solicit employees of my employment either during or for one year after employment relationship or at any time upon my employer's request. I also agree not to solicit employees of my employer either during or for one year after employment to leave this employer and commence work with another company.

\_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is on an "at will" basis and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promised or representations contrary to the foregoing is binding on the Company unless made in writing and signed by me and General Manager of the Company.

Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_